

INDIVIDUAL PAYROLL RECORD

Name _____ Employee # _____
 Address _____ City, State, Zip _____
 _____ Telephone number _____
 Social Security # _____ Position _____

	Regular Rate		Overtime Rate			Date Hired		Exemptions		Net pay
	Pay period ending	Total Hours Regular O/time	Gross pay	6.20% Soc. Sec. w/h	1.45% Medicare w/h	Federal w/h	State w/h			
1										
2										
3										
4										
5										
Total January										
1										
2										
3										
4										
5										
Total February										
1										
2										
3										
4										
5										
Total March										
Total 1st quarter										
1										
2										
3										
4										
5										
Total April										
1										
2										
3										
4										
5										
Total May										
1										
2										
3										
4										
5										
Total June										
Total 2nd quarter										
Total page										

